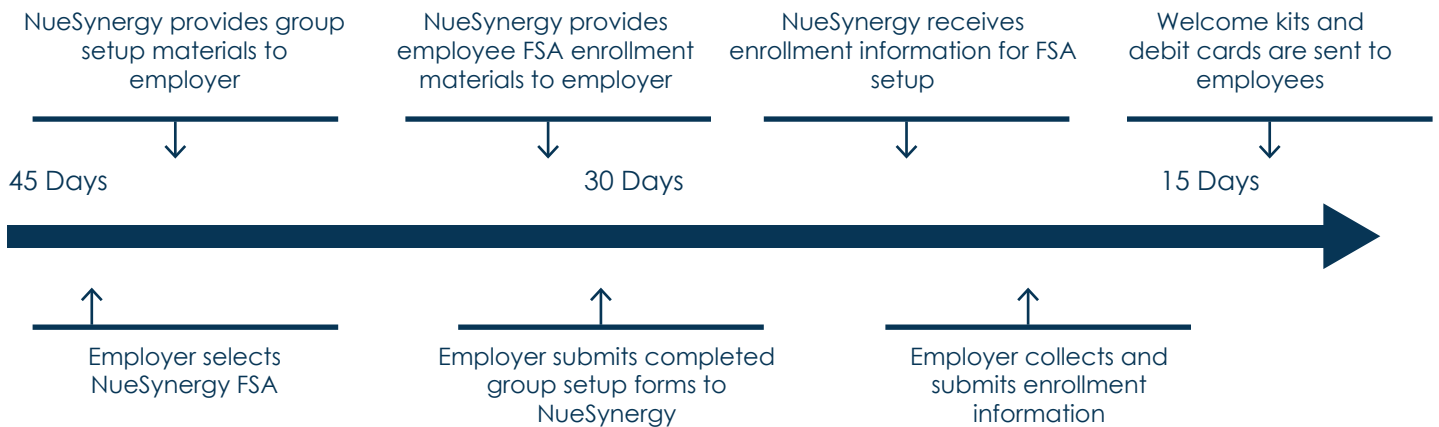


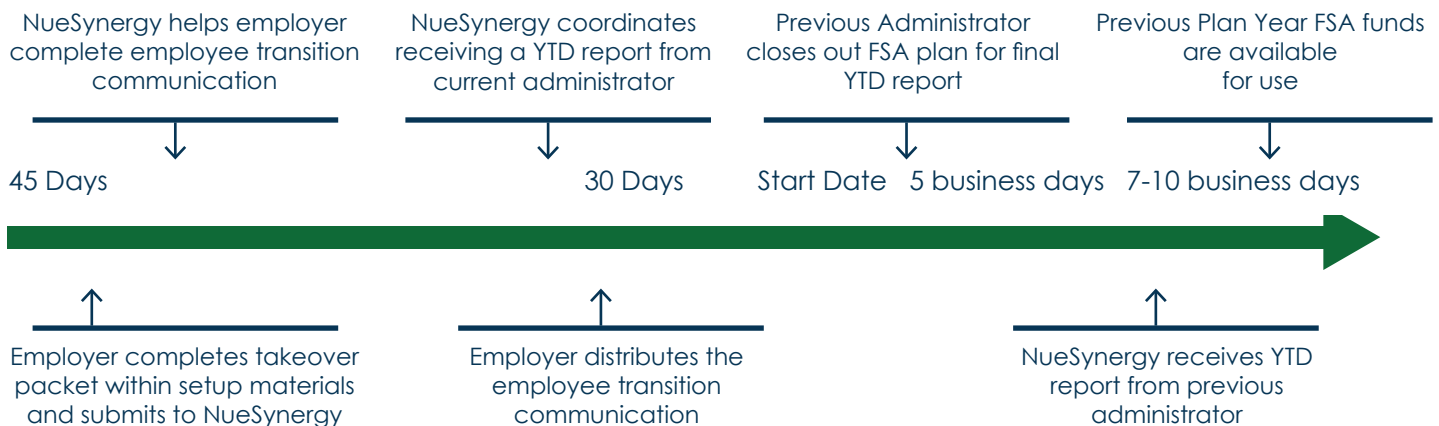


Sample FSA Implementation Schedule

Implementation and Enrollment



Transition from a current FSA administrator



Implementation and Enrollment

Events
1 Employer selects NueSynergy FSA
2 Provide group setup materials
3 Submit completed group setup forms
4 Provide employee FSA enrollment materials
5 Collect and submit enrollment information
6 Receive enrollment information and setup HSAs
7 Welcome Kits and Debit cards are sent to employees

Owner
Employer
NueSynergy
Employer
NueSynergy
Employer
NueSynergy
NueSynergy

Timing
45 days prior to effective date
45 days prior to effective date
40 days prior to effective date
40 days prior to effective date
25 days prior to effective date
25 days prior to effective date
15 days prior to effective date

Transition from a current HSA administrator

Events
1 Provide bank to bank transfer form with enrollment materials
2 Submit completed bank to bank transfer forms to NueSynergy
3 Submit bank to bank transfer forms to the current administrator
4 Closes current FSA and mails a check to be deposited into the NueSynergy FSA
5 Receives FSA transfer funds and deposits them into the NueSynergy FSA
6 Makes FSA transfer funds available for use

Owner
NueSynergy
Employer
NueSynergy
Current Admin
NueSynergy
NueSynergy

Timing
40 days prior to effective date
25 days prior to effective date
On the effective date of the NueSynergy FSA or on the 1st payroll date
Within 30 days of receiving bank to bank transfer form
Within 30 days of submitting bank to bank transfer form
Within 2 business days of receipt of funds

