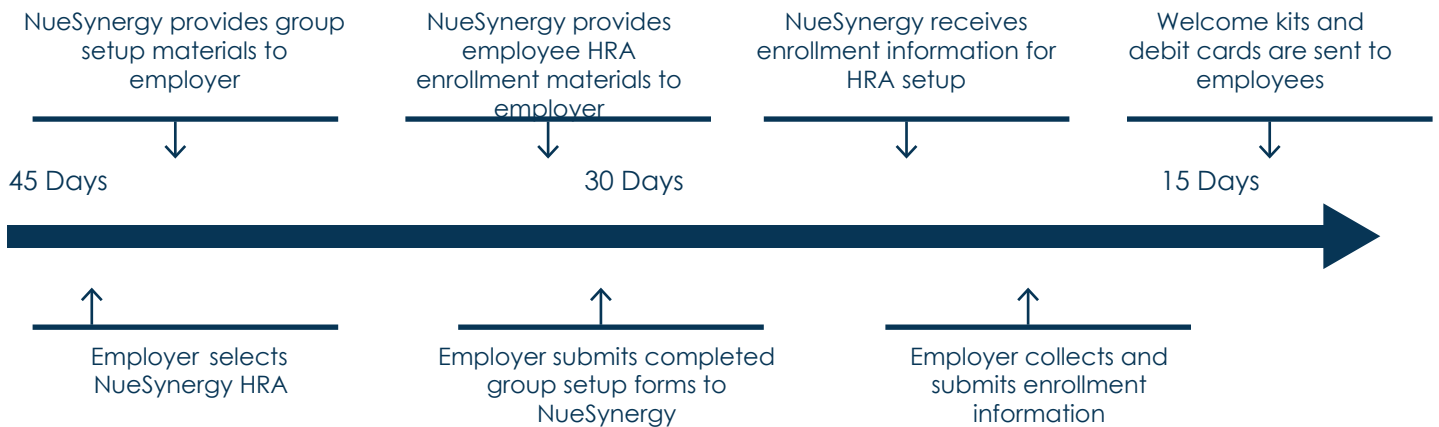


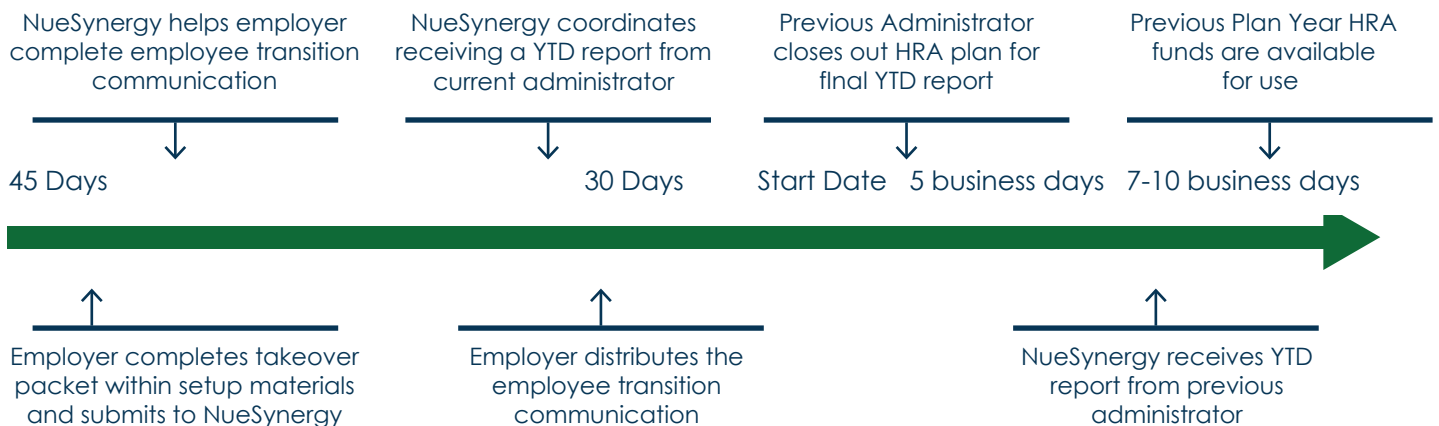


Sample HRA Implementation Schedule

Implementation and Enrollment



Transition from a current HRA administrator



Implementation and Enrollment

Events	Owner	Timing
1 Employer selects NueSynergy HRA	Employer	45 days prior to effective date
2 Provide group setup materials	NueSynergy	45 days prior to effective date
3 Submit completed group setup forms	Employer	40 days prior to effective date
4 Provide employee HRA enrollment materials	NueSynergy	40 days prior to effective date
5 Collect and submit enrollment information	Employer	25 days prior to effective date
6 Receive enrollment information and setup HRAs	NueSynergy	25 days prior to effective date
7 Welcome Kits and Debit cards are sent to employees	NueSynergy	15 days prior to effective date

Transition from a current HRA administrator

Events	Owner	Timing
1 Provide bank to bank transfer form with enrollment materials	NueSynergy	40 days prior to effective date
2 Submit completed bank to bank transfer forms to NueSynergy	Employer	25 days prior to effective date
3 Submit bank to bank transfer forms to the current administrator	NueSynergy	On the effective date of the NueSynergy HRA or on the 1st payroll date
4 Closes current HRA and mails a check to be deposited into the NueSynergy HRA	Current Admin	Within 30 days of receiving bank to bank transfer form
5 Receives HRA transfer funds and deposits them into the NueSynergy HRA	NueSynergy	Within 30 days of submitting bank to bank transfer form
6 Makes HRA transfer funds available for use	NueSynergy	Within 2 business days of receipt of funds

