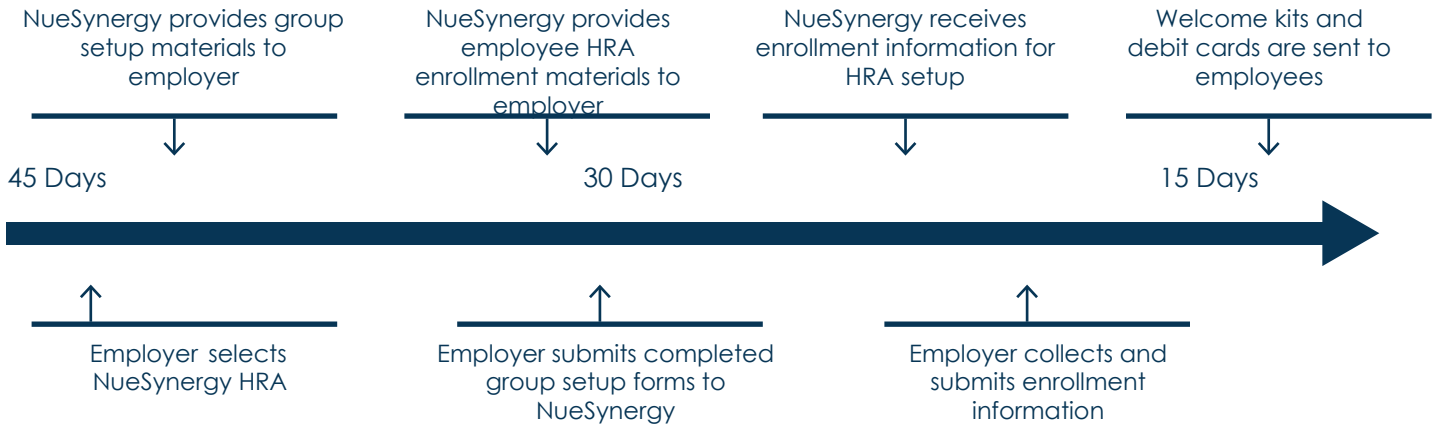


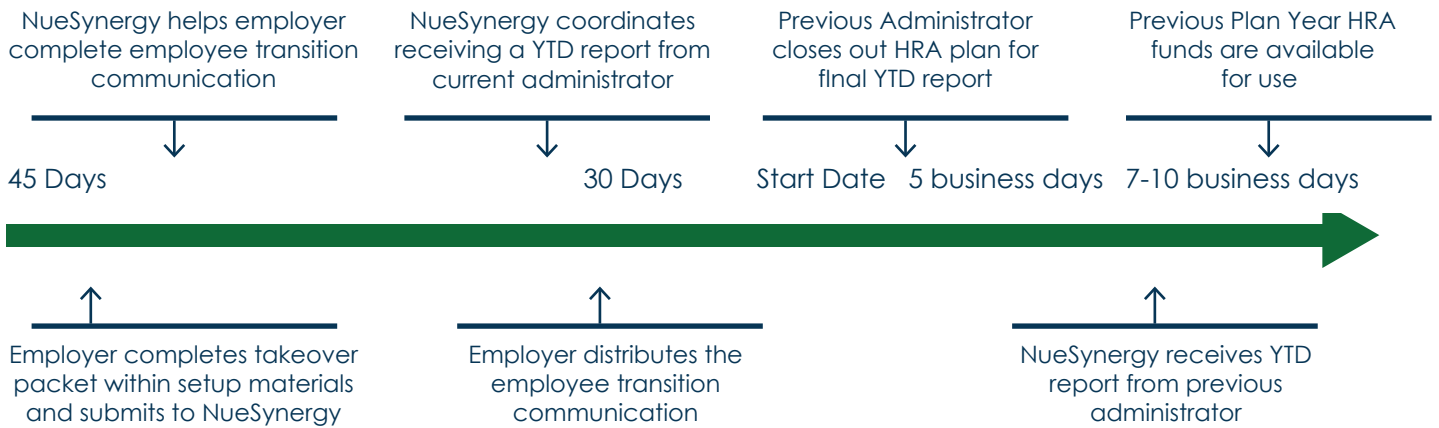


## Sample HRA Implementation Schedule

### Implementation and Enrollment



### Transition from a current HRA administrator



#### Implementation and Enrollment

##### Events

- Employer selects NueSynergy HRA
- Provide group setup materials
- Submit completed group setup forms
- Provide employee HRA enrollment materials
- Collect and submit enrollment information
- Receive enrollment information and setup HRAs
- Welcome Kits and Debit cards are sent to employees

##### Owner

- Employer
- NueSynergy
- Employer
- NueSynergy
- Employer
- NueSynergy
- NueSynergy

##### Timing

- 45 days prior to effective date
- 45 days prior to effective date
- 40 days prior to effective date
- 40 days prior to effective date
- 25 days prior to effective date
- 25 days prior to effective date
- 15 days prior to effective date

#### Transition from a current HRA administrator

##### Events

- Provide bank to bank transfer form with enrollment materials
- Submit completed bank to bank transfer forms to NueSynergy
- Submit bank to bank transfer forms to the current administrator
- Closes current HRA and mails a check to be deposited into the NueSynergy HRA
- Receives HRA transfer funds and deposits them into the NueSynergy HRA
- Makes HRA transfer funds available for use

##### Owner

- NueSynergy
- Employer
- NueSynergy
- Current Admin
- NueSynergy
- NueSynergy

##### Timing

- 40 days prior to effective date
- 25 days prior to effective date
- On the effective date of the NueSynergy HRA or on the 1st payroll date
- Within 30 days of receiving bank to bank transfer form
- Within 30 days of submitting bank to bank transfer form
- Within 2 business days of receipt of funds

